

**Communities and Environment Scrutiny Committee**  
**8 January 2025**

**Work Programme**

**Report of the Statutory Scrutiny Officer**

**1 Purpose**

- 1.1 To consider the Committee's work programme for 2024/25 based on areas of work identified by the Committee at previous committee meetings and any issues raised at this meeting.

**2 Action required**

- 2.1 The Committee is asked to note the work that is currently planned for the municipal year 2024/25 and make amendments to this programme as appropriate.

**3 Background information**

- 3.1 The Communities and Environment Scrutiny Committee has been established to carry out the statutory overview and scrutiny functions in relation to matters affecting local communities and the environment including community protection, environmental health, community safety, sport, culture, tourism, waste and cleansing, energy and the environment. This includes:
- a) holding local decision-makers, including the Council's Executive and relevant Boards of the Council's group of companies, to account for their decisions, actions, performance and management of risk
  - b) reviewing existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
  - c) contributing to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
  - d) exploring any matters affecting Nottingham and/or its citizens
  - e) make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive
  - f) reviewing decisions made but not yet implemented by the Council's Executive in accordance with the Call-in Procedure.

- 3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role. This work programme must have a clear link to its roles and responsibilities and take into account the resources available to deliver it.
- 3.3 In setting a programme for scrutiny activity, the Committee should make sure that each item included on the programme has clear objectives and desired outcomes from its work that add value to the improvement of the Council. Once items have been identified, the scheduling of those items should be timely; sufficiently flexible so that issues which arise as the year progresses can be considered appropriately; and reflect the resources available to support the Committee's work. It is recommended that there is a maximum of two substantive items scheduled for each committee meeting.
- 3.4 The current work programme for the municipal year 2024/25 is attached. There is space for further items to be added to later meetings. This is because some potential issues require further scoping and consideration as to the appropriate timing – once this has been done they will be proposed for scheduling accordingly – and this also allows for flexibility to accommodate issues that arise as the year progresses.
- 3.5 At this meeting the Committee is asked to review its work programme and make amendments to this programme as appropriate.

#### **4 The Strategic Council Plan 2024-27 and the Council Improvement Plan**

- 4.1 The vision set out in the Strategic Council Plan (SCP) is that Nottingham will be known as a healthy, aspirational and thriving city, where people feel safe to live and work whatever their age, and an exciting, clean and welcoming place to play, study and visit. Nottingham will be a city that is green and environmentally sustainable, with a strong commitment to fairness, equality and inclusivity. The SCP sets out ten high-level outcomes for Nottingham, and each outcomes has a number of priority activities and interventions to help deliver it within the four-year span of the SCP.
- 4.2 In addition, the Council Improvement Plan (CIP) establishes how the Council will respond to the significant governance and financial challenges that have led to the statutory intervention by Government Commissioners. The CIP represents the overarching framework that holds the Council's improvement activity together and is intended to address the challenges the Council faces while working towards achieving longer-term change to become an organisation that has a clear purpose and direction, is financially sustainable and is well run. Delivering the CIP is intended to provide assurance to citizens, councillors, officers, partners and the Commissioners that the Council is improving the way it operates to deliver, enable and influence better outcomes for Nottingham in the most effective, efficient and economical

way. The CIP sets out three overall aims, with eleven Priority Programmes of Action.

- 4.3 As a result, when planning its work programme, the Committee should consider how an item relates to achieving both the Priority Programmes of Action within the CIP and the wider objectives of the SCP. In scrutinising topics at a meeting, the Committee should seek to investigate what Priority Programmes of Action the issue affects and how improvement is being delivered against these, as well as the progress made to date against the associated performance metrics and that there is a full understanding and effective management of risk.

## **5 List of attached information**

- 5.1 Prioritisation Process document
- 5.2 Work Programme 2024/25

## **6 Background papers, other than published works or those disclosing exempt or confidential information**

- 6.1 None

## **7 Published documents referred to in compiling this report**

- 7.1 [The Strategic Council Plan 2024-27](#)
- 7.2 [The Council Improvement Plan](#)

## **8 Wards affected**

- 8.1 All

## **9 Contact information**

- 9.1 Kate Morris, Scrutiny and Audit Support Officer  
[Kate.morris@nottinghamcity.gov.uk](mailto:Kate.morris@nottinghamcity.gov.uk)